



GENERAL MEETING MINUTES

Via Microsoft Teams/Conference Call
September 10, 2020 at 10:00 AM (CT)

CALL TO ORDER

A quorum was present and Janice Sumner, Chair, called the meeting to order. Donnie Read led the group in the Invocation and Pledge to the Flag.

INTRODUCTION OF NEW MEMBER

Janice Sumner introduced new member, Jared Banta of Rex Lumber.

The following board members were present:

Janice Sumner, Debbie Kolmetz, Donnie Read, Raymond Russell, Jared Banta, Travis Ephriam, Arthur Obar, Tracy Andrews, Larry Moore, Sarah Clemmons, Keith Sutton, Kristy Terry, Frances Henderson.

The following board members were absent:

Mary McKenzie, Sandy Spear, James Sellers, Ralph Whitfield, Johnny Eubanks, Darrin Wall, Jesse Smallwood, Andy Jackson, Martha Compton.

Others present included:

Richard Williams, Lauren Morris, Rose Adams, Sara Johnson, Melody Wade, Debby Wood (CSC Staff).

PUBLIC COMMENTS

Janice Sumner asked if there were any public comments. There were none.

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Debbie Kolmetz made the motion, Raymond Russell seconded the motion, and the vote was unanimous to approve the minutes of the August 13, 2020 general meeting.

NDWG UPDATE

Rose Adams provided an update on the Hurricane Michael National Dislocated Work Grant, stating that there were 57 participants at 14 worksites across all five CSC counties. She also shared that there were 15 participants at 6 worksites as part of the COVID-19 NDWG. Ms. Adams stated that CSC had received notice that additional funding for Hurricane Michael would be issued in the amount of \$2.79M.

EXECUTIVE COMMITTEE REPORT

Richard Williams shared the 2020-2021 proposed budget as presented to the executive committee. The recommendation from the committee was to accept the proposed budget as presented. **Arthur Obar seconded the motion made by the Executive Committee, and the vote was unanimous to accept the proposed 2020-2021 budget as presented.**

Mr. Williams then shared the Alabama Florida Georgia Workforce Alliance Agreement. The recommendation of the executive committee was to approve signing the agreement as presented. **Larry Moore seconded the motion made by the Executive Committee, and the vote was unanimous to approve signing the agreement as presented.**

APPOINTMENT OF COMMITTEES

Janice Sumner presented the proposed 2020-2021 committee assignments as follows: Finance Committee – Donnie Read, Chair; Jesse Smallwood; Kristy Terry; Sandy Spear; and Tracy Andrews. Program Committee – Debbie Kolmetz, Chair; Andy Jackson; Keith Sutton; Raymond Russell; and Dr. Sarah Clemmons. Youth Committee – Travis Ephriam, Chair; Arthur Obar; Jared Banta; Martha Compton; and Mary McKenzie. **Donnie Read made a motion to accept the committee assignments and give committees approval to add members as needed or requested. Larry Moore seconded the motion and the vote was unanimous.**

CONTRACT WITH BOARD MEMBER CONFLICT

Debby Wood reviewed the On-The-Job Training application received from Calhoun-Liberty Journal. Board member Johnny Eubanks has a conflict of interest and will be completing the state required form, but was not present at the meeting. **Arthur Obar made the motion, Kristy Terry seconded the motion, and the vote was unanimous approve the contract with Calhoun-Liberty Journal.**

ADDITIONS TO 2020-2021 TARGETED OCCUPATIONS LIST

Debby Wood requested approval to add two new programs at Chipola College and one existing program at Florida Panhandle Technical College to the Regional Demand/Targeted Occupations List for PY 2020-2021. **Dr. Sarah Clemmons abstained from discussion and voting. Arthur Obar made the motion, Jared Banta seconded the motion, and the vote was unanimous to approve the additions to the Targeted Occupations List as presented.**

STATUS OF FUNDS REPORT

Richard Williams stated that the status of funds was based on the newly approved budget. He also stated that there were no concerns or notable changes.

EXECUTIVE DIRECTOR'S REPORT

Mr. Williams reported the following:

- Federal unemployment changes include current eligibility to receive at least \$100 of state benefits required to qualify for federal benefits; state up to \$275 per week for 12 weeks and federal \$300 per week for three weeks back dated to week ending August 1, 2020.
- CSC is still requiring masks and temperature checks to enter centers and management office. Services will be provided by an alternative means if an individual refuses to wear a mask.
- Staff are implementing new ways to use technology to include virtual meetings, electronic signatures, etc.
- Staff are still working diligently with both employers and job seekers to encourage those currently unemployed to move into one of the large numbers of available positions.
- Ongoing IT project is nearing completion. New network is in up and running and new computers will be installed soon.
- Youth ITN is delayed to allow potential respondents to analyze the impact Covid will have as schools reopen.
- SNAP and Welfare Transition case numbers are up, but participation has been waived temporarily.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned.