



PROGRAM COMMITTEE MEETING
CareerSource Chipola Community Room
4636 HWY 90 East, Suite K, Marianna, Florida
February 19, 2019 at 1:00 PM (CT)

MINUTES

CALL TO ORDER

A quorum was present and Donnie Read (chair) called the meeting to order.

Attendees- Donnie Read, Mary McKenzie, Arthur Obar, Janice Sumner, Darrin Wall

Absentees- Jared Banta, Martha Compton, Andy Jackson, Scott Kilpatrick

Others- Richard Williams, Debby Wood, Rachael Poole - CSC Staff

PUBLIC COMMENTS

D. Read asked if there were any public comments. There were none.

INTRODUCTION OF SARA

George Martinez, ERISS Corporation, provided a demonstration of SARA's capabilities and a brief overview of SARA's performance since the launch date of January 18, 2019. Debby Wood presented a request for the board to approve funding to support SARA for additional programs; i.e., Workforce Innovation and Opportunity Act (WIOA), Welfare Transition (WT), Supplemental Nutrition Assistance Program (SNAP), and Wagner-Peyser (WP) with the understanding that funding may not be adequate to fund SARA for ongoing program years. R. Williams added that the use of SARA is currently not costing us anything due to the grant for Hurricane Michael. After a general discussion, **A. Obar made a motion to approve the staff request to include funding for SARA in the budget. D. Wall, seconded the motion and the vote was unanimous to include funding for SARA in the budget.**

TRAINING PROGRAMS REQUEST

Debby Wood gave an overview of the number of job opportunities available in our five-county area and contiguous workforce regions for the following occupations: Bus and Truck Mechanics and Diesel Engine Specialists, Carpenters, Construction Equipment Operators,

Electricians, Heating, A.C., and Refrigeration Mechanics and Installers (HVAC), Phlebotomists and Plumbers. After a general discussion, **M. McKenzie made a motion to approve the addition of the following programs: Bus and Truck Mechanics and Diesel Engine Specialists, Carpenters, Construction Equipment Operators, Electricians. Heating, A.C. and Refrigeration Mechanics, Phlebotomists and Plumbers, as well as approve the addition of the following occupations to the local targeted occupations list: Drafting, Engineering/Engineering Technician and Elementary Education (except ESE).** A. Obar seconded the motion and the motion passed unanimously.

ASSESSMENT TOOLS REQUEST

D. Wood presented the score results of two students who took the TABE 9/10 and did well, and then took the TABE 11/12. R. Williams stated difficulty in enrolling students in training programs due to the current requirements for TABE 11/12. He stated the need for an accurate assessment tool to be able identify skill levels necessary for specific training programs. Based on the results of the TABE comparison, and in order to address low enrollment numbers, CSC is seeking approval to use alternative assessments for enrollment purposes. **Mary McKenzie made a motion to approve the listed alternative assessment alternatives (GED Practice Tests, TEAS or HESI, GAIN, PERT and TABE) and eliminate the reference in policy to scoring an 8.9 on the TABE as presented by staff.** D. Wall seconded the motion and the motion passed unanimously.

DIRECTOR'S COMMENTS

R. Williams presented an overview of the proposal for MiHELP, a joint program developed for the CareerSource network covering the counties impacted by Hurricane Michael. This project will serve as a pilot to attract state-level dollars to build the talent pool of the counties impacted by Hurricane Michael. MiHELP proposes to implement a program that will connect the talent sets of the impacted region to key industry clusters and ensure a dynamic and diverse workforce for new and growing businesses. There was a general discussion of hurricane recovery efforts. No actions were taken.

ADJOURNMENT

There being no more items to discuss, Donnie Read adjourned the meeting.