



## **FINANCE COMMITTEE MEETING MINUTES**

CareerSource Chipola Community Room  
4636 HWY 90 East, Suite K, Marianna, Florida  
November 9, 2017 at 5:30 PM (CT)

### **CALL TO ORDER**

A quorum was present and Richard Williams called the meeting to order.

#### **The following committee members were present:**

Arthur Obar, Jesse Smallwood, Jared Banta

#### **The following committee members were absent:**

Tom Jenkins

#### **Others present included:**

Richard Williams, Lisa Wells (CSC staff)

### **PUBLIC COMMENTS**

Richard Williams announced that public comment cards were available for anyone wishing to make a comment.

### **NOMINATIONS FOR CHAIR OF FINANCE COMMITTEE**

Mr. Williams called for nominations for a Chair for the Finance Committee. **Jared Banta made the motion, Jesse Smallwood seconded the motion and the vote was unanimous to elect Arthur Obar as Chair of the Finance Committee.**

### **REVIEW OF THE AUDIT PROPOSAL RATINGS**

The Review Committee that was formed at the September board meeting consisted of three board members and two staff members. Five proposals were received in response to the Request for Proposal and all five proposals were considered responsive and therefore were rated by the review committee. Committee members discussed the ratings and reviewed the pricing submitted by each agency. Following a discussion, **Jesse Smallwood made the motion, Jared Banta seconded the motion and the motion was unanimous to recommend to the board that the Executive Director be authorized to enter into**

negotiations with the top ranked proposer, James Moore & Company, with the understanding that should he be unable to successfully negotiate a contract with them that he be authorized to negotiate with the second ranked proposer, Powell & Jones, CPAs.

## **ADJOURNMENT**

There being no further business to discuss, **Jesse Smallwood made the motion, Jared Banta seconded the motion and the motion was unanimous to adjourn the meeting.**