



**General Meeting**  
**May 9, 2024, at 6:00 P.M. (CT)**  
**Minutes**

**CALL TO ORDER**

A quorum was present, and Debbie Kolmetz, Chair, called the meeting to order. Travis Ephriam led the group in the Invocation and Pledge to the Flag.

**The following board members were present:**

Mary McKenzie, Janice Sumner, Debbie Kolmetz, Travis Ephriam, Johnny Eubanks, Al Bryant, Tracy Andrews, David Corbin, Dr. Sarah Clemmons, Justin Stephens, Dr. David Bouvin, Penny Bryan

**The following board members were absent:**

Raymond Russell, Sandy Spear, Kyle Coates, Kevin Buchanan, Donnie Read, Vanita Yon, Kyle Peddie, Bryan Lee, Keith Sutton

**Others present included:**

Richard Williams, Sara Johnson, Deena Johnson, Rose Adams, Melody Wade, Tabettha Basford, Cheri Gilmore – CSC Staff                      James Halleran , Ben Clark– James Moore

**PUBLIC COMMENTS**

Debbie Kolmetz asked if there were any public comments. There were none.

**REVIEW OF 22-23 AUDIT**

James Halleran of James Moore presented the audit for the 2022-2023 Program Year. **Travis Ephriam made the motion, David Corbin seconded the motion, and the vote was unanimous to approve the reported audit for the 2022-2023 Program Year.**

**GENERAL MEETING MINUTES**

**Travis Ephriam made the motion, Janice Sumner seconded the motion, and the vote was unanimous to approve the minutes of the March 14, 2024, general meeting.**

## **STATUS OF FUNDS REPORT**

Richard Williams and Sara Johnson went over the Status of Funds Report.

## **APPRENTICESHIP ACCELERATOR**

Rose Adams presented the results of the Apprenticeship Accelerator meeting held at Rivertown Community Church on April 18, 2024. The event was facilitated by Daisy Gray, Apprenticeship Training Representative, FL DOE.

## **COMMITTEE REPORTS**

Debbie Kolmetz stated the Executive/Finance Committee reviewed the Audit with Ben Clark on April 30, 2024. No action was taken.

Further, Madam Chair shared the results of the Nominating Committee, held before the Board meeting on May 9: Donnie Read was appointed as Chair of the Board for 2024-2025, Tracy Andrews as Vice-Chair, and Janice Sumner as Secretary/Treasurer. **Al Bryant made the motion, David Corbin seconded the motion, and the vote was unanimous to approve the nominations for officers for the 2024-2025 Program Year. The appointment will take place at CareerSource Chipola's Annual meeting held on August 8, 2024.**

## **ONE-STOP OPERATOR REPORT**

Debbie Kolmetz praised CareerSource Chipola's third quarter one-stop operator report for Program Year 2023-2024.

## **2024-2025 WIOA/TANF Allocations**

Richard Williams led a discussion on allocations to the estimated 2024-2025 WIOA/TANF funding, comparing it through the ages starting prior to Hurricane Michael in July of 2017.

## **Industry & Education Consortium Report**

Mr. Williams shared insight from the first Industry and Education consortium meeting held on April 19, 2024.

## **BOARD MEMBER COMMENTS**

None.

## **ADJOURNMENT**

**Janice Sumner made the motion, Al Bryant seconded the motion, and the vote was unanimous to adjourn the May 9 Board Meeting.**