



**Executive Committee Meeting
August 27, 2024 @ 2:30 PM (CT)**

Minutes

CALL TO ORDER

A quorum was present, and Donnie Read, Chair, called the meeting to order.

Attendees- Donnie Read; Chair, Tracy Andrews; Vice-Chair/Washington County, Janice Sumner; Calhoun County, Travis Ephriam; Jackson County, Johnny Eubanks; Liberty County, Sandy Spear; Holmes County

Others- Richard Williams, Debby Wood, Sara Johnson, Tabettha Basford - CSC Staff

PUBLIC COMMENTS

D. Read asked if there were any public comments. There were none.

2024 – 2025 BUDGET

R. Williams presented the drafted version of the 2024-2025 Budget for CareerSource Chipola. **Tracy Andrews made the motion, Sandy Spear seconded the motion, and the vote was unanimous to recommend approval of the 2024-2025 drafted Budget.**

INDIVIDUAL TRAINING ACCOUNT WAIVER REQUEST

Johnny Eubanks made the motion, Tracy Andrews seconded the motion, and the vote was unanimous to approve submission with the Chair's signature.

4 YEAR PLAN UPDATE

Richard Williams updated the Executive Committee on the progress of CareerSource Chipola's 4-Year Plan.

TARGETED OCCUPATION LIST UPDATES/APPROVAL

Debby Wood displayed the 2024-2025 Targeted Occupation List, showing no changes.

Tracy Andrews made the motion, Janice Sumner seconded the motion, and the vote was unanimous to approve the 2024-2025 Targeted Occupation List.

COMMITTEE STRUCTURE FOR 2024 – 2025

Mr. Read started a discussion on restructuring the committee members and will ask if any members wish to join a committee at the September 12 Board meeting. As Tracy Andrews was the representative for Washington County and is now on the Executive Committee as Vice-Chair, Mr. Read selected David Corbin as the new Washington County representative. As Ms. Debbie Kolmetz is the former Chair, she will replace Sandy Spear as the Holmes County Representative per guidelines.

ADJOURNMENT

Chair Donnie Read adjourned the August 27, 2024, Executive Committee meeting.