



***Program Committee Meeting***  
**October 23, 2024 @ 2:30 PM (CT)**

**MINUTES**

**CALL TO ORDER**

Al Bryant, Chair, called the meeting to order. There was a quorum present.

**The following committee members were present by video/phone or in person:**

Al Bryant, Keith Sutton, Kyle Coates

**The following committee members were absent:**

Penny Bryan, Dr. Sarah Clemmons

**Others present included:**

Richard Williams, Debby Wood, Melody Wade, Tabettha Basford (CSC Staff)

**WHAT IS CUSTOMIZED TRAINING/AG TECH?**

**Keith Sutton made the motion, Kyle Coates seconded the motion, and the vote was unanimous that Ag Tech companies/individuals eligible for training through grant funds targeted to Ag Tech will be defined as companies or individuals directly involved in the production of agricultural goods sold to wholesale operations or consumers and/or the production of tools, parts, equipment, or products directly used in production agriculture, silviculture, or aquaculture.**

**EXPECTED OUTCOME**

Debby Wood led the discussion on Sector Strategies grant measurements as outlined by Commerce/CSF. Program outcomes include all core WIOA performance measures, including employment after exit, average wages, credentials and measurable skills gains.

**GRANT APPLICATIONS**

Ms. Wood presented an example grant application for the committee to review.

## **GRANT SCORING SHEET**

Al Bryant communicated to the committee the need to determine scoring criteria, points to be awarded for criteria, and minimum score required for funding. **Kyle Coates gave the motion, Keith Sutton seconded the motion, and the vote was unanimous to score applications as follows: Quality/Value of Training receive a maximum of 30 points, Cost to CSC per Person Trained receive a maximum of 25 points, Overall Cost per Person Trained receive a maximum of 10 points, Overall Wage Increase receive a maximum of 15 points, and the Benefit to the Area receive a maximum of 20 points, with a maximum of 100 points to be awarded, and a minimum of 70 points\* to qualify for the grant. \*Minimum qualifying points will vary dependent upon number of qualifying applicants.**

## **INTAKE PACKET**

Debby Wood supplied a Registration Data Sheet to committee members for an example of information collected.

## **ADJOURNMENT**

With no further comments, Al Bryant adjourned the meeting.